



Community Fund Eligibility and Expectations

Eligibility:

Proposed programs and/or services must occur in local communities in Newfoundland and Labrador; align with UWNL [Funding Categories](#); organizations must have a registered charitable # or be a registered qualified donee as per Canada Revenue and in good standing. To verify the organization's registered charitable status, visit the [CRA website](#) or phone: 1-877-442-2899. Not for Profits are only eligible if the organization has a registered charitable #. (*Registered Charitable #'s are nine digits long and end with RR+3 digits - example UWNL# 853328672RR0001*)

Exclusions:

United Way Newfoundland and Labrador does not provide allocation of funds: to organizations who combined fundraising, management and administrative costs exceed 40%; programs or projects that do not align with the [UWNL funding categories](#); directly to individuals; to support the direct cost of fundraising efforts of the applicants; deficit funding; program operating reserves; funding for schools who do not have a registered charitable status #.

Reporting:

It is a requirement of United Way Newfoundland and Labrador that all funded organizations complete a funding report. Pictures of the funded project/program, as well as impacts (outcomes/indicators) are required as part of the report. United Way will provide funded organizations with a report template in early 2023. *Funded organizations from previous years are only eligible to apply in the current year if the report from previous funding has been submitted by the required deadline. Failure to submit a complete and approved report by the required deadline will result in the organization being ineligible to apply for funding from UWNL for two years.*

Funding Amount: Funding requests amounts start at a minimum of \$2,500. There is no maximum. *Note: Historically grants have been awarded up to \$45,000.*

Multiple Applications:

Organizations are permitted to apply for a maximum of two programs/projects; however, are required to apply separately for each one. Applications stand independently when reviewed by our Community Investment Committee.

Required Documentation:

1. Audited Financial Statements (no older than 18 months) *In some cases, unaudited statements may be accepted or professional documentation indicating the organization's current financial standing.*
2. Quotes where specific large dollar purchases are requested (*ie; commercial equipment or outbuildings*).

Funding Agreement:

Successful applicants will receive a funding agreement that outlines the expectations for the partnership, including recognition, fund disbursement (based on start date provided) and reporting. *Note: based on the start date, United Way releases the first 80% of funding to the organization. Once the required final report is received and approved, the remaining 20% is then released.*

Missing Information:

Please understand, as awareness and demand for this funding opportunity continues to rise, administratively it becomes increasingly difficult to coordinate the missing pieces of incomplete applications. To be included in the review process, please ensure that all questions are completed; and any additional materials requested are provided at the time of submission. ***Failure to include all required components may result in your application being excluded from the review process.***

Application Deadline:

The deadline varies each year but generally the deadline falls the second week of March.